



Vounteer Application Form

A. Personal and Contact Information:

Photo

Name : (Chinese) _____

(English) _____

Age : _____ Sex : _____

Job : _____ Education : _____

Contact No. : _____

email : _____

Address : _____

B. Religion:

Are you Christian : No / Yes

(If Yes, please provide the following information)

Church of which you belong to :

Have believed God since (date) :

Baptized date : _____

Serving at which position :

C. Scope of Volunteer Work:

Volunteer Service Experience : Nil /

Yes _____ (Group)

_____ (no. of years)

Expertise / Skills : _____

Please indicate below under 'Scope of Volunteer Work' the kind of volunteer work you could take on.

Availability : Stable / Unstable

Every _____

Morning / Afternoon / Evening

_____ (no. of hours)

D. Others:

How do you learn about our Centre : _____

Reasons for Application :

Signature of Applicant : _____

Application Date : _____

Reminders for application:

1. Applicants must match up with the mission, belief and working goal of our organization.
2. Applicants must be able to participate in volunteer work for no less than 40 hours each year.
3. Please send the application form to 'Room 707, Tung Che Commercial Centre, 246 Des Voeux Road West, Hong Kong' or fax it to 8343-0018. Please mark 'Application for Volunteer' on the envelope.
4. Enquiry No. : 2915-1148

*All information collected are strictly for internal use and will be kept confidential.

Remarks (to be filled by the Centre) :

Verification : _____ Date : _____



Louis Program Training Centre

Scope of Volunteer Work

(Please tick suitable item(s), more than one is allowed) :

During the training course :

- Reception, book sale, general affairs
- Audio-visual setting of the site
 - audio control
 - photo taking
 - video recording
- Transportation of good and materials (vehicle required)
- simultaneous interpretation
 - Cantonese - Putonghua
 - Cantonese - English

Follow-up service after the training course

(experience and training required) :

- Course Follow-up Tutor
- Practical Training Instructor
- Counsellor

Publishing and Written Work :

- Chinese typing
- Drafting articles
- Editing, proofreading
- Translation
 - from Chinese into English
 - from English into Chinese
- Converting sound recording (Cantonese) into Chinese language
- Art design
 - poster
 - illustration
 - web page

Audio visual arrangement :

- Editing video recording, production
- dubbing
 - Putonghua
 - English
- Drafting subtitles
 - Chinese
 - English

Church service :

- Volunteer Training
 - training Sunday school teachers
 - training Caring Group Leaders, carers and visitors
- Technical Support
 - Sunday School' s Work
 - Caring Work
- Ministry Organization (Assist Church to organize Sunday School and Caring Groups)

Caring for members of the Centre

- Caring Group Leaders of the Centre
- Assistant or Carer for small groups
- Telephone Counsellor
- Visitor
- Coordinator
- Organizer for social activities

Information

- Information collection and arrangement (information relating to autism \ social service and welfare, sharing of experience etc)
- Internet Information (web page, blog)
 - editing
 - management
- Resources Centre
 - tutor for computer course
 - tutor for training tools production
 - tutor for interest course
 - administrator

Others

- Promote the service of Louis Program
- Fund raising
- Support for Information Technology and Internet System